



Registration form for voluntary workers with young people

Full Name		
Former name(s)		
Home address		
Postcode		
Telephone	Home	
	Mobile	
e-mail		
Date of Birth		
How long have you lived at the above address?		
If less than twelve months please give the following information:		
Previous address		
How long there?		
Church attended		
Name of Minister		

The Circuit Meeting, through the Youth Work Management group is responsible for the acceptance, and, where applicable, the accreditation of all volunteers for Youth Space. Every volunteer should fill in a copy of this form which should be retained by the Minister responsible for Youth Work

Church:	Youth Space
Circuit	Cardiff Methodist Circuit
Please give details of previous experience of working with young people (11-18 years) and any relevant qualification or appropriate training.	
Please list aptitudes, skills and abilities you have which you think will help the work of Youth Space.	

Methodist Standing Order 660 states:

1	Persons offering, or being invited, to serve as workers with children and young people shall be accepted as candidates by the Church Council.	2A	They shall be required to complete an application form and to accept and sign a form containing their job description and committing them to protect children and young people from harm in accordance with the policy of the Church.
1A	The persons eligible for acceptance under clause (1) above are those who are members in the Local Church or elsewhere in the Connexion or in another Methodist church or are within category (ii) or (iii) of Standing Order 606(1).	4	They shall enter upon a probationary period, which will normally be twelve months.
2	Normally they shall be at least 16 years of age for work with children and at least 18 years of age for work with young people.	5	They shall agree to undertake preparation for service applicable to the work they wish to do.



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Are you willing to undertake further training?	
Have you completed Safeguarding Module A?	
Date completed	
Please provide details of two references. These should not be family members	
Referee 1	
Name	
Address	
Postcode	
Phone	
e-mail	
Position / Relationship to you	
Referee 2	
Name	
Address	
Postcode	
Phone	
e-mail	
Position / Relationship to you	

Rehabilitation of Offenders Act 1974

* Because of the nature of the work for which you are applying, this post is exempt from the provision of Section 4(2) of the Rehabilitation of Offenders Act 1974, by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975, and you are therefore not entitled to withhold information about convictions or cautions which for other purposes are 'spent' under the provision of the Act.

If you have previous convictions or cautions details of these will be made available through the Disclosure process provided by the Criminal Records Bureau in England and Wales and the Central Registered Body in Scotland.

Depending upon the nature of the caution or conviction this will not automatically prevent your service or employment except as follows:

Methodist Standing Order 010 states:

- (2) Subject to the provision of the Rehabilitation of Offenders Act 1974 (or any statutory modification or re-enactment for the time being in force and any regulations and orders made or having effect thereunder)
- (i) no person who has been convicted of or has received a formal caution from the police concerning an offence mentioned in the first Schedule to the Children and Young Persons Act 1933 shall undertake work with children and young persons in the life of the Church. A list of the offences covered is found in the Safeguarding handbook. (The new Schedule 4, Criminal Justice and Court Services Act 2000, also applies here.)

Declaration

I am not aware of any reason why I am not able to undertake the work being asked of me.

Upon receipt of the information about the Disclosure process, I will submit an application for a Disclosure.

Signed

Date

Please return this form to **Rev Susan McIvor, 21 Junction Terrace, Radyr, Cardiff. CF15 8ED**

Thank you for volunteering for Youth Space.

We intend to process all applications within four weeks of receipt.